

Report – Policy & Resources Committee

Proposed Amendments to the Terms of Reference of the Fraud and Cyber Crime Analysis Service Procurement Committee

To be presented on Thursday, 24th July 2025

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

Your Fraud and Cyber Crime Analysis Service Procurement Committee (FCCRASP) was formed in April 2021 to oversee the procurement of the next generation Fraud and Cyber Crime Reporting and Analysis Service (FCCRAS). It was established initially as a time-limited body for a period of three years (from April 2021 to April 2024) to cover the duration of the procurement of this service. FCCRAS is designed to replace Action Fraud, the national fraud reporting service, a key component of the City of London Police's (CoLP) function as National Lead Force for Fraud. The mechanism of oversight from a single Committee was chosen in consultation with the Infrastructure and Project Authority (IPA) and the Home Office, to align with their governance requirements.

The Committee takes on the responsibilities of those Committees and Sub-Committees who would otherwise been required to oversee the project, streamlining oversight and thereby significantly reducing the burden on Members. Its membership is, therefore, composed of the relevant Chairs and Deputy Chairs from the relevant committees that would otherwise have each played separate roles in overseeing the project, namely:

- Chair and Deputy Chair of City of London Police Authority Board
- Chair and Deputy Chair of Policy and Resources Committee
- Chair and Deputy Chair of Finance Committee
- Chair and Deputy Chair of the Projects and Procurement Sub (Finance) Committee
- Chair and Deputy Chair of Digital Services Committee

Each Committee is also allowed to propose 'additional individuals from their membership [...] (limited to one nomination per Committee)'.

At the Court of Common Council meeting of 25 April 2025, a Member asked that consideration be given to changing FCCRASPC's terms of reference to grant nomination rights to the Chairs and Deputy Chairs represented in its membership, such that individuals could serve instead of the postholders. This was in recognition of the fact that some of the individuals serving on FCCRASPC by virtue of office had found themselves unable to attend meetings regularly, allied with a corresponding desire to

ensure that those serving on were Members with the most appropriate expertise and capacity.

A report presenting governance options was subsequently presented to FFCRASPC in June and the Policy & Resources Committee in July 2025.

Both Committees agreed to recommend to the Court of Common Council that FCCRASPC's terms of reference should be amended to grant nomination rights to the Chairs and Deputy Chairs represented on the Committee, in order that they might appoint representatives to serve in their stead, as set out in the revised terms of reference at Appendix 1 to this report.

RECOMMENDATION

The Court of Common Council is **recommended** to:

- Approve the changes to the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee's Terms of Reference as set out in the Appendix.

Appendices

Deletions in the appendices are marked by being struck through; additions are underlined and in red

- Appendix 1 – FCCRASPC Amended Constitution and Terms of Reference

All of which we submit to the judgement of this Honourable Court.

DATED this 3rd day of July 2025.

SIGNED on behalf of the Committee.

Deputy Christopher Michael Hayward
Chairman, Policy & Resources Committee